

Andrew Engineer

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New York, NY 10002
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OBJECTIVE

To obtain a full-time position which will utilize my organizational, creative, and communication skills from an engineering and business perspective.

EDUCATION

Syracuse University, L.C. Smith College of Engineering & Computer Science
Bachelor of Science, Mechanical Engineering, May 20xx
Minors: Marketing, Mathematics
GPA: 3.525

SKILLS

Proficient with Microsoft Word, Excel, and PowerPoint; MathCad
Working knowledge of Pro/Engineer, MATLAB, Maple

WORK EXPERIENCE

Intern May 200x – August 200x

GE Energy, General Electric Company, Schenectady, NY

- Trained to be a buyer in Steam Turbine Sourcing department
- Implemented and streamlined a process that supports buyer status updates
- Managed and reported weekly on fulfillment status
- Created and supervised packing and valve deliveries to maintain on-time status

Intern May 200x - August 200x

Carrier Corporation, United Technologies Carrier, Syracuse, NY

- Performed statistical process control using MathCad
- Tested commercial sized air conditioners for final approval

Calculus Instructor August 200x – Dec 200x

Academic Excellence Workshop, Facilitator

- Helped Syracuse University engineering undergraduates master calculus

VOLUNTEER EXPERIENCE

ECS Excelerators (College of Engineering)

Assist prospective students during fall and spring recruitment

Tutor, Isaac Newton Junior High School, NY

Tutored underprivileged junior high school students

Mentored junior high school students and provided guidance regarding higher education

Math Peer Tutor, Manhattan Center for Science and Math High School, NY

Tutored peers up to Pre-calculus

Rainbow/Push Wall Street Project, AIDS Walk, Duck Race Against Racism

Build 'em and Bust 'em – Grades 6 -12 bridge building activity

EXTRACURRICULAR ACTIVITIES

Treasurer, American Society of Mechanical Engineers; Intramural Softball, Intramural Volleyball, playing drums, tennis, ASIA Club