



SYRACUSE UNIVERSITY

DIVISION OF STUDENT AFFAIRS
DEAN OF STUDENTS OFFICE

August 9, 2001

Mr. Christopher J. McGee, Comptroller
Graduate Student Organization
131 Schine Student Center
Syracuse, NY 13244

Dear Mr. McGee:

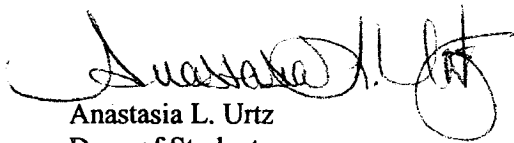
I write in response to your June 21, 2001 letter to Charles P. Merrihew, Associate Vice President for Student Affairs, seeking support for a proposal to pursue the expansion of the liquor license for the Inn Complete to include a limited liquor menu. I am writing to you instead of Mr. Merrihew because I am now responsible for supervising the Student Activities Office and related programs.

I am pleased to endorse your proposal to seek expansion of the liquor license for the Inn Complete on the following conditions:

1. The Inn Complete will maintain its practice of admitting only persons 21 years of age or older;
2. The Inn Complete will maintain its practice of employing only persons 21 years of age or older;
3. The Inn Complete will ensure that all staff receive training in proper alcoholic beverage service procedures sponsored by the New York State Liquor Authority on an annual basis; and,
4. The Inn Complete will comply with all public laws, as well as Syracuse University policies, related to the licensed service of alcohol.

Should you have any further questions concerning this matter, please contact Michael J. Elmore, Director of Student Activities, 126 Schine Student Center, 443-2718.

Sincerely,



Anastasia L. Urtz
Dean of Students

cc: Associate Vice President for Student Affairs
Director of Student Activities
Director of Risk Management